Online Application for Graduate Degree Qualifying Examination of Fall 2017

Notifications:

1. Beginning from the semester of Fall 2017, applications for graduate degree qualifying examination shall be filed online:
   (1) Application timeframe: Applications shall be filed to the department between Sep.14th and Nov.3rd, 2017 designated in the school calendar.
   (2) Cancellation deadline: Cancellations shall be made by Jan.12th, 2018.

2. On-line application system:
   (1) Filing an application: YZU homepage> Portal > Learning Portfolio >Graduation Degree Qualifying Examination。**Instructions**
   (2) Verification process of the Department: YZU homepage>Portal>Administrative Affair> Secretary> Graduation Degree Qualifying Examination。**Instructions**
   (3) Verification process by advisor: YZU homepage>Portal>Teaching file> Graduation Degree Qualifying Examination。**Instructions**
   (4) Please refer to the system manuals online.

3. Electronic Theses and Dissertations:
   (1) Upload theses or dissertations within the timeframe: From Sep.11th,2017 to Jan 31st, 2018.
   (2) Must be uploaded by Jan 31st, 2018. (students who pass the deadline are not eligible for Fall 2017 graduation and shall wait to apply for Spring 2018 graduation)

Announcement
Office of Academic Affairs

Announcement Date: 2017.09.12

Subject：Graduate program (including Executive Master) and doctoral students starting from the 2016 academic year of enrollment have to complete and pass the "Academic Research Ethics Education" courses.

Statement：

1. Office of Academic Affairs at YZU in the first semester of each academic year after the end of add-and-drop period shall submit the student information to the online platform of "Taiwan Research Ethics Education Promotion Resource Center" http://ethics.nctu.edu.tw/ to help build the accounts. The Departmental administrators will handle the add-and-revise issues during the academic semester.

2. The students shall utilize the "Taiwan Research Ethics Education Promotion Resource Center" website in the first semester on the web-based teaching platform to study the courses on their own..

3. The students can download the proof of course completion after finishing the required "Academic Research Ethics Education" courses, and passing the final evaluation (e.g. tests). If you pass the course final exam, after 12:00 PM, the next day after passing unit(s) exam, "下載修課證明" for Certificate of Completion will appear in "學習歷程"

4. For those students who take the course shall pass the final online course tests, receive a pass grade, submit the proof of course completion to their Departmental administrators, they will then start to apply for a degree's oral exam. If they fail, they shall try again to make up the course completion before applying for the degree's oral exam. Otherwise, they shall not apply for it at all.

5. Please refer to the attached file for the Operation Manual Mandatory Students English Guide (including Chinese/English version) (English version staring from page.8)

6. The Process of Login

   (1)、Mandatory Students: Please select "Mandatory Student 必修學生"

   (2)、School: Please choose "Yuan Ze University"

   (3)、**Account: Your student ID number is the account name.(Please fill in the first letter of your student ID no. in lower-case letter, e.g. s106xxxx)**

   (4)、**Password: The default password is the last 5 digits of your student ID. (e.g. 6xxxx)**

   (5)、Enter authentication code

   (6)、Then press "Login"

   (7)、If you unable to login, please wait a moment. **Please do not register a new account by yourself.**

7. For further information concerning Academic Ethics please refer to: YZU homepage/Office of Academic Affairs/Students' Resource / Academic https://www.yzu.edu.tw/admin/aa/index.php/en-us/students-resource/academic-ethics

Office of Academic Affairs, Curriculum Section